



**Job Advert**  
**Stores FLT Coldstore Operator**  
**Grade 6**

A new permanent opportunity has arisen for a Stores Forklift Coldstore Operator to join our busy Material Control Department, based in Fochabers.

We're just as fussy about the people we employ as we are about the ingredients we use in our recipes. We employ people who are as passionate about our products as we are, after all food is one of the most competitive and fastest paced markets in the world. Our operational sites have strong local identities and we are highly respected in the local communities in which we operate. We are extremely proud that we have committed colleagues who have worked for us for over 30 years.

We want our colleagues to develop during their amazing journey with us and make positive steps in their careers. We have a clear strategy to grow and to enable us to achieve this we have a fantastic opportunity for a Stores FLT Coldstore Operator to bring fresh energy to our Stores team.

The successful candidates principal of the role is to assemble factory orders, locate/replenish stock in bulk/picking area as per instruction. Load/unload orders onto/from designated trailers. This role will involve a lot of work in the coldstore on the Fochabers site.

**Main accountabilities:**

1	Carry out pre-shift inspections of Gas/Electric/Power Wheels, complete relevant paperwork & report any defects found to the shift supervisor
2	Accurately pick stock from pick lists using forklift truck ensuring that there are no damages. Recording of lot numbers, quantities onto picklists.
3	Record any damages on the correct paperwork or using scanning system.
5	Relocate stock to advised locations using the correct paperwork
6	Unload vehicles from supplier ensuring that products & quantities are correct & free from damages. Damaged pallets are returned to the supplier.
7	Carry out cycle counts, collect samples & aid with annual stock count
8	Promote a clean as you go attitude & comply with good manufacturing practice
9	Maintain a safe working environment
10	Any other tasks instructed by the supervisors/manager

**Key Characteristics:**

Knowledge and experience of working in a stores environment.

Excellent numerical and literacy skills.

Good attention to detail

Ability to manage and prioritise workload and work under pressure.

Fork lift licence advantageous but training will be given if required to correct candidate

Role involves bending & lifting also working in -18 conditions

Must have an excellent level of flexibility and attitude towards company requirements.

**Application method: Application forms available from HR Department or Security**

**Date Advertised: 12<sup>th</sup> October 2020**

**Closing Date: 22<sup>nd</sup> October 2020**